

Minutes of the Wansford Parish Annual Assembly held in the Community Hall
Monday 8th May 2006 at 7.00 pm

Members of the Council : Fred Aspin, Lisa Chambers, Richard Clarke, Eddie McDonnell, Paul Rudd, Jane Tate, Mrs. Patricia Stuart-Mogg (Clerk)

Wansford Residents - David Johnson, Philip Francis, David Owen, Maxien Hill, Gail & Graham Ward, Robin & Sue Griffiths, Marc Ims, Keith Beba, Sheree Taylor, Carole Smith, Graham & Claudine Garner, Colin Harrold, Sally Facer, Michael & Gaynor Jackson, Kate Penhaligon, Derek & Pat Smith, David Stuart-Mogg

Apologies from: Mr. Alan Jones, Gene Wilson – Augean Ltd

1. **Minutes of the Meeting** held on 16th May 2005, copies had been circulated, agreed to be a true record of the meeting and signed.
2. **Matters Arising from those Minutes:** None.
3. **Chairman's Report:** Following the recent election a warm welcome was extended to the two new members of the Parish Council Fred Aspin and Eddie McDonnell. It was with great regret that following 16 years as a member of the Council David Johnson was unable to continue due to pressure of business commitments. The Chairman thanked him for his time and valuable assistance over the years. Tribute was also paid to the late John Horrell and all his valued contribution over the many years. It was hoped that Diane Lamb the newly elected Ward Councillor would be able to attend the next meeting.

The Parish Council had convened 7 meetings together with an AGM during the year, at which many subjects were discussed and duties discharged:

- Planning Applications some controversial which required referral to the full Planning Committee for a decision.
- Renovation and cleaning of the Old Wansford Bridge, undertaken by Peterborough City Council.
- A Village Walk, conducted in January, by the Parish Council with many residents highlighting issues that effected village life such as Traffic Calming and Street lighting.
- The Cambridge & Peterborough Minerals and Waste Local Plan proposed large-scale mineral extraction (quarrying) operations at Cross Leys and the construction of a large, waste-fuelled power station at the Thornhaugh 2 site to which the Council have submitted strong objection. A Working Party would be created comprising members nominated and authorised by local Parish Councils. This Working Party would review and respond jointly to issues of common interest relating to the Cambridgeshire & Peterborough Minerals and Waste Local Plan and its likely impact on surrounding communities.

The Chairman thanked the other members of the Council for their commitment and effort, George Wingrove for his sterling work in keeping the village tidy and the Clerk for all her assistance and support during the past year.

4. **Financial Report:** The Clerk / Responsible Finance Officer circulated the Statement of Accounts for the year ended 31st March 2006, which was due for Audit on the 1st August. This was open to discussion and considered satisfactory. The Clerk confirmed that notices would be displayed on the Parish notice board specifying when and where documents were be available for public inspection.
5. **Any Other Business:**
 - *Dog Litter Bins* – It had been reported that Dog Walkers were leaving their dog litter in bags by the gate at the set-aside field along Old Leicester Road and also by the stile at Bridge End. The Clerk to investigate the possibility of obtaining 2 dog waste bins for these sites.
 - *Trees and Shrubs Overhanging Footpaths & Obscuring Street Lights* – Such identified will be photographed and submitted to Peterborough City Council for action and residents notified.

There being no further business the Chairman closed the meeting.

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Present: Mr. Richard Clarke (Chairman), Mr. David Johnson, Mr. George Russell, Mrs. Patricia Stuart-Mogg (Clerk)

Also Attending: Cllr. John Horrell (Ward Councillor), Mr. Bill Dunnakey, Mr. David Stuart-Mogg,
Mr. Paul Rudd, Mrs. Jane Tate, Alan Jones

Apologies from: Mrs. Lisa Chambers, Mr. Alan Jones

1. Election of Officers:

- a) Mr. Richard Clarke was re-elected Chairman - proposed by Mr. David Johnson and seconded by Mr. George Russell.
- b) Mr. David Johnson was re-elected Vice Chairman – proposed by Chairman and seconded by Mr. George Russell.
- c) Declaration of acceptance of office was signed.

2. Appointment of Committee and Representatives:

It was agreed to postpone this item to the July meeting, when it was anticipated the Parish Council vacancies would be filled and a full Council would meet.

3. Minutes of the last meeting – 7th March 2005

These were circulated, agreed and signed as a true record of the meeting.

4. Matters arising from those Minutes:

- a) *Land Fill Credits* – The Chairman expressed great disappointment at the nil attendance at the meeting of the 7th April. He believed that although these credits may be thought of by some as ‘dirty money’, it was funding from Government that could undoubtedly benefit the village. Environmental projects that would enhance the village could be identified and developed. A further meeting would be arranged on the Wednesday 15th June in the Community Hall at 7pm. **Action: Richard Clarke / Clerk**
- b) *Thornhaugh 1 and Cook’s Hole Quarry* – Mr. David Johnson informed the Council that he had been notified by Peterborough Planning Services of an application to extend the extraction over a larger area within the current approved boundaries of the quarry at Thornhaugh 1. The Clerk stated that the Parish Council had not received such notification. It was further advised that Augean had now also purchased Bardon Quarry and there was also an application which had been submitted to extend the quarrying of limestone in Thornhaugh 1, of which the Parish Council had not been notified. David Johnson agreed to investigate this further with Lester Hannington, Minerals Officer, at Peterborough City Council. It was agreed to invite Augean to the next Parish Council Meeting on the 4th July which would be held in the Christie Hall at 7pm. **Action: Clerk / David Johnson**
- c) *Quality Parish Council Scheme:* The Clerk informed the Council that she had registered on the CiLCA training course with PALC to attain the Certificate in Local Council Administration, which was essential if the Council was to apply for Quality Status. The cost of the course was £170.00 of which 75% could be claimed back through a Training Bursary.
- d) *Parish Council Vacancies:* The Chairman informed the Council that due to the Parliamentary Elections, Peterborough City Council delayed processing the Parish Council Election. All nominations had been submitted and an official announcement whether there had been an uncontested election was awaited.

5. Conditions of Employees & Councillors

- a) *Clerk & Financial Officer* – The level of pay of £2,060 (250hrs @ £7.62 plus 20hrs holiday) budgeted and agreed at the 4th January 2005 meeting would stand.
- b) *Litter Warden* – The budgeted figure of £1260 to cover a maximum of 208hrs was to remain unchanged.

6. Planning Applications:

- a) *Pier Head, Peterborough Road – Erection of 3 dwellings.* A revised and modified application had been submitted. The Parish Council carefully considered the plans but again objected as it conflicted with the VDS. Nevertheless, the application has been granted permission.
- b) *35 Old North Road – Ground, first floor and two storey extensions at side and rear.* The Parish Council considered the revised application, submitted an objection and requested that it was referred to the Planning Committee. Despite strong objection, permission was granted. A letter was submitted to the Chair of the Planning Committee requesting a review to procedures in the way applications were considered, as inaccurate information was put forward by the Planning Officer. This had been declined but

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a meeting was scheduled with the Head of Planning, Mr Graeme Law, to discuss the Parish Council's concerns before deciding whether to take the matter further. **Action: Richard Clarke**

- c) *The Riding, 5 Thackers Close – Single storey front extension and replacement of flat roof garage.* Permission granted.
- d) *59 Old North Road – 2 Storey and rear extension, first floor extension, front porch and detached garage.* The Parish Council raised no objection. Permission was granted.

7. Financial Report & Audit

- a) *External Audit* – The Clerk circulated the Statement of Accounts for the year ended 31st March 2005, which are due for Audit 1st July. The Statement of Assurance was discussed, agreed and duly signed. It was considered that the annual review of the Risk Management Controls should be reassessed at the next Parish Council Meeting when the new members of the Council would be present.
- b) *Internal Audit* – It was agreed for the Clerk to arrange a date for Internal Audit with Mr. John Tindell and display the notices advising the period the accounts were available for public inspection.

8. Reports & Funding:

- a) *St. Mary's Church Lighting:* The Council agreed to continue to make a contribution of £70.00 towards the lighting cost of St. Mary's Church. This was proposed by Mr. David Johnson and seconded by Mr. George Russell and agreed.
- b) *Transport Liaison Officer:* The Council agreed to retain Maureen Foster's honorarium of £25.00 to cover any out of pocket expenses. This was proposed by Mr. George Russell and seconded by Mr. David Johnson and agreed.
- c) *Living Village Magazine:* The Council agreed to maintain its contribution of £120 toward the village magazine. This was proposed by the Chairman and seconded by Mr. David Johnson and agreed.
- d) PCC Report, Christie Hall Management Committee Report and Community Hall Report would be presented at the next Parish Council Meeting.

9. Travel Allowance:

It was agreed to retain the prescribed rates as recommended by NALC:
Casual Users: 1200-1450cc (per mile first 8,500) 50.5p

10. Accounts for Payment:

These were approved and agreed

George Wingrove	£240.68
Patricia Stuart-Mogg	£1752.77
Thornhaugh & Wansford PCC	£70.00

It was agreed that new signatories would be Richard Clarke, David Johnson and Lisa Chambers. The Clerk would also be on the mandate, although not a signatory, to facilitate the transfer of funds between accounts when necessary. The necessary paper and representation at Barclays Bank will be carried out by the signatories before the next meeting. WHAT DOES THIS MEAN?

11. Correspondence Received:

- a) *Public Entertainment Licence:* The Haycock had been granted a Public Entertainment Licence for its function in a Marquee on the Cricket Pitch as it was a Charity event. The Council noted that the Haycock was permitted a further eight private functions which did not require any Public Entertainment Licence. This needed to be monitored as the residents living in Riverside Spinney, Peterborough Road and Bridge End would be considerably affected by the noise created by these functions.

12. Any Other Business:

- a) Due to the recent road works along the A47 and A1, there had been an increased number of HGVs and motorbikes running through the village, destroying the verges and creating a disturbance especially at night. It was agreed that the situation needed to be monitored and evidence gathered to present to the police.

13. Next Parish Council Meeting:

Parish Council Meeting Mon. 4th July 2005 at 7.00pm in the Christie Hall

There being no further business the meeting was closed.